

**AMENDED RESOLUTION  
OF THE BOARD OF DIRECTORS**

**INSPIRATION METROPOLITAN DISTRICT**

**RELATING TO  
COMMON AREA COMMITTEE CHARTER**

WHEREAS, the Board of Directors (“Board”) of Inspiration Metropolitan District (“District”) desires to appoint a Common Area Committee to act in an advisory capacity to the Board to provide recommendations regarding the District’s common area matters to the Board.

The following shall constitute the Committee’s Charter.

**Statement of Intent**

This Committee has been established by the Board to provide recommendations regarding District common area matters to the Board.

**Committee Organization**

- The Committee shall consist of three (3) to seven (7) members who are in good standing with the District.
- All members of the Committee shall be approved by the Board annually. A member may be removed by a majority vote of the Board.
- The Chair, Vice Chair and Secretary of the Committee shall be elected by all the Committee members, from among the at-large members of the Committee, and shall serve for the duration of a one (1) year term.
- Each committee member shall serve a one (1) year term. If at any time, a resident chooses to no longer serve on the committee, an open vacancy will be advertised and applications will be considered to fill the vacancy. Consecutive terms can be served if so chosen by the resident.
- The Committee shall meet as needed with management to discuss the common areas during regular business hours.

**Committee Responsibilities**

- The Committee shall review maintenance/ upgrades/ enhancements relating to the Inspiration Club, Pathfinder Park and District Common Areas (building and grounds) as outlined on the Ownership and Maintenance Map and make recommendations for maintenance and improvements to the Board.
- The Committee shall complete special assignments as requested by the Board. Special assignments may include research and recommendations for specific improvements to common areas.

- The Committee shall only be responsible to respond to requests made by the Board and/or Management.

### **Restricted Functions**

- The Committee does not have the authority to give directions and/or instructions to contractors, management or employees. The Committee shall not communicate or represent the District's business, political interests or positions to other persons outside the District. The Committee will not seek bids for services or any other matters.

### **Meetings**

- The Committee shall meet at least once each quarter and at such other times as the Committee Chair calls meetings. Meetings shall be open to attendance by all members of the District. Meeting agenda and minutes shall be posted on the District website and presented at meetings of the Board.
- All Committee communications to the Board and management (including minutes) shall be in writing, signed by the Committee Chair and delivered to management, to be posted on the District website and/or presented at meetings of the Board.
- All Committee meetings will require the same notice and quorum requirements, applicable to meetings of the Board.
- All action must be approved by a majority of quorum present.

The undersigned, by affixing their signature hereto, hereby consent to, authorize, and approve the foregoing resolution in their capacity as the President of the Board of Directors of the District, this 25th of July, 2017.

Attest:



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Sandi Thomas, President