

INSPIRATION SERVICES CENTER COMMITTEE

MINUTES

October 2, 2024, | 5:30 P.M via Zoom

Attendees: Jon Doyle, Doug Parris, David Besel, and Rick Coldsnow

Members of the public: none

Public Alliance: Dominique Devaney and Kate Innes

The meeting was called to order at 5:30p.m.

The agenda was approved.

The minutes from September 4, 2024, were approved as presented.

Groundbreaking – Timing and logistics of the groundbreaking ceremony were discussed. The ceremony will be on Monday, October 7th at 5:00 pm. PA will provide notification through fliers at Fall Fest and e-communication. Hard hats and vests will be provided, and a groundbreaking ceremony will be held with as many members as possible in attendance.

Resignation of Committee Member – Discussion was held regarding the resignation of Chris Bolz. Several community members were presented as options, and it was decided that members would try to recruit a replacement from the Residential Improvement Committee

Committee Involvement and Process – There was committee discussion on the need for the committee to remain active during the build phase of the project. Director Parris stated that he will stay actively involved to ensure he is aware of any changes and all payments.

All invoicing and changing orders will be sent to both Ms. Grant and Ms. Devaney, at Public Alliance. Ms. Grant will review for accuracy in consultation with Mr. Coldsnow on engineering issues and Mr. Besel on architectural issues. Once acknowledge the change orders under \$20,000 can be approved by Director Parris. Ms. Grant will confirm the pay app is accurate and Ms. Devaney will approve in Bill.com for final approval by Treasurer LeGare.

Irrigation System – It was identified by the IMD irrigation contractor, HydroSystems, that the approved design is not compliant with the existing system. Ms. Devaney will confirm with HydroSystems the timeline for a new design and come back to the committee with cost and timing for approval at the next meeting.

Testing Services – CTL has been identified as having a prearranged contract for services with IMD. Ms. Devaney will contact CTL to ensure that they are in place for site testing and that an updated schedule of charges is provided and signed.

Permits – Mr. Coldsnow confirmed that the plans had been approved and GTC was waiting on the final permit to be issues. Ms. Devaney will provide GTC with a Notice to Proceed.

Extended Support – The committee agreed that the support to be provided by Ms. Grant as part of the build process exceeds the original agreement. Director Parris will reach out to Ms. Grant and get an updated service agreement for the remainder of the process.

Schedule Update

- The project is scheduled for ground-breaking on October 7th with official mobilization beginning on October 14th.

Public Comment - None

Action Item and Additional Committee Input

- Public Alliance
 - to send Notice to Proceed
 - to secure Schedule of Charges from CTL
 - to coordinate the Groundbreaking Ceremony on October 7th
- Director Parris to secure additional services agreement from Ms. Grant and Quintessance.
- Mr. Doyle to inquire if the Finance Committee meeting could be delayed considering groundbreaking.

Adjournment

The meeting was adjourned at 6:30 p.m.