

Inspiration Metropolitan District

Website Ad Hoc Committee Meeting Minutes August 24,

2026 | 4:30–6:10 p.m.

1. Call to Order: Welcome and Introductions

- In attendance were Committee Members Rick Forsman, Kim Kelleher, Rick Miles, Linda Arms, Pamela Syverson, and Dominique Devaney and Karis Clark with Public Alliance.
- Committee members introduced themselves and shared their backgrounds, experience, and perspectives relevant to the website project.

2. Board Charge and Committee Purpose

- The committee reviewed the Board's charge and discussed the purpose of the ad hoc committee.

3. Getting Oriented: The Website Project

- The committee discussed the age and complexity of the existing website and the volume of pages and documents that may need to be evaluated. Discussion made it clear that the scope and complexity of both the documents and necessary work to complete an evaluation far exceed the capacity of a set of volunteers.

4. Where We Start

- The committee discussed beginning the project with a Needs Assessment and Current-State Assessment.
- The committee agreed that developing an RFP for website consulting services would be an appropriate next step.

5. Next Steps

- Dominique will prepare an initial draft RFP for website consulting services for committee review.
- Committee members will provide feedback and identify additional considerations to include in the RFP.
- The goal is to have the RFP developed and ready for consideration prior to the October Board meeting.
- The committee will coordinate on a date for the next meeting.